

Position Description

Position title	Volunteer
Reports to	Community Engagement Facilitator or their delegated Team Leader
Hours	A volunteer may engage in regular activities or one-off volunteering support
Position Description last revised	December 2021
Results statement	Actively participate and support the Beautification Trust's actions and events to beautify South and East Auckland

Beautification Trust Mission

Our mission is to connect and empower communities to learn, love and look after our environment.

Beautification Trust Values

Our values set the tone for everything each of us does and provides the framework for how we treat each other

- Kaitiakitanga (Environmental guardianship) – we are guardians, protecting and keeping safe what we have been entrusted
- Hapori (Community) – we collaborate, working together for our community
- Ngākau tapatahi (Integrity) – we act with trust and honesty
- Manaakitanga (Care) – we respect others, give support and show kindness
- Auahatanga (Can do) – we create, innovate and are proactive

Role Responsibilities

Participate and support the Trust's activities and events which contribute to beautifying South and East Auckland's natural and urban environment. Tasks could include but are not limited to the following:

- Painting
- Removing pest plants (weeding)
- Collecting litter and waste



- Planting and other gardening tasks
- Setting and monitoring traps for animal pests
- Cleaning, including washing shop frontages or public assets
- General maintenance
- Guiding visitors around an event
- Supporting the wider Trust team to coordinate and deliver events and projects
- Supporting event exhibitors and programme partners to deliver activities
- Running games or interactive activities at events
- Traffic management
- Support to pack in and out at events
- Actively participating in event and health & safety briefings and undertake all relevant training as required
- All other suitable tasks as required

Health & Safety

Assist and maintain a successful health & safety system whilst maintaining a safe workplace at all times.

Lead by example in all aspects of health & safety.

Contribute and participate, if required, in health & safety meetings, minimise risks and report all hazards immediately.

Position Description Declaration

I accept and understand the obligations detailed in this Position Description; I am aware of my primary responsibilities.

I understand that if I am under 16 years of age, a parent or guardian must sign this Position Description on my behalf and must agree to actively supervise and take responsibility for me at the event.

